



BELKNAP COUNTY COMMISSIONERS
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John H. Thomas
Chairman
Belmont

Edward D. Philpot
Vice-Chairman
Laconia

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes April 16, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 pm on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr., Stephen H. Nedeau and County Administrator, Debra Shackett.

Calendar: Commissioners reviewed the meeting calendar.

Approval of minutes: M/Philpot, S/Nedeau to approve the 04/02/14 minutes as submitted. Nedeau – Y, Thomas – Y. Philpot abstained as he was absent at the 04/02/14 meeting. Majority rules. **Motion passes.**

Correspondence: The Commissioners reviewed an email from Mr. Douglas Rasp in reference to Lower Bay Road in Sanbornton. They suggested that Mr. Rasp contact his State Representatives as this is a State Road. There was a copy of a letter from the Attorney General to inform the Commissioners that the reports of the inspections of Corrections Facilities (pursuant to RSA 30-B: 12) will soon be made available on the Attorney Generals website. The Commissioners reviewed a Memo from County Treasurer, Michael Muzzey requesting that the Board accept his formal recommendation that Karen Gifford be appointed as Deputy Treasurer, to serve in his absence, disability or incapacity. Administrator Shackett concurs with that recommendation. M/Philpot, S/Nedeau to appoint Ms. Karmen Gifford as Deputy Treasurer consistent with the recommendation of the Treasurer and County Administrator. Unanimous. **Motion passes.** Commissioners would like to invite her to a future meeting for a meet and greet.

Administrators report: The March month end expenditure report was given to the Commissioners and is posted on the website. Health Insurance open enrollment period for the County is scheduled for May 15. Administrator Shackett is waiting for the Chair of the Delegation to set up a meeting regarding the NH CBA. Ms. Shackett has provided all the info that they have requested at this point. Administrator Shackett has made requests of the Chair; now the Commissioners have prepared and signed a memo requesting the same. The facility and staffing level concerns at the jail continue. The Jail Planning Committee has recommended three projects – schematic design, replace HVAC system and installing temporary housing units for 3 years. When the Delegation does meet to discuss/vote on the Nursing Home CBA, the union has

asked if they could use the 4 Commissioners spaces out front to gather support (like elections, hold signs, etc.). All three Commissioners are ok with that. Chief Justice Nadeau will attend the 05/28/14 Commissioners meeting at 5:30 pm. The Boys & Girls Club CDBG required an historic inventory. This is/was awarded to a subcontractor. Lastly, the Courthouse space for probation and parole – a letter of interest was submitted to the State and they are working through their process.

Commissioner's committee reports: Commissioner Thomas reported that Economic Development received an award for their Facebook page, that they have finished their strategic plan to clean up downtown Laconia, applied for USDA grants, and are active in the poverty reduction effort in Belknap County. Commissioner Nedeau reminded the Board about the upcoming Appointive Agency meeting for the Laconia Airport Authority. An email with the resumes etc. will be sent as a reminder.

Communications upgrade project: Sheriff Wiggin briefed the Commissioners on the Communications Upgrade Project and erecting the monopole in the next few weeks now that the ground is unfrozen. This is part of the microwave project, (the Federal Grant for \$192,000) this is the piece of hardware that needs to be erected here. It is 85' tall. This has been a work in progress and now it needs to be installed. The Engineers have come, Dig Safe has come, Facilities Manager, Dustin Muzzey has been involved and all are aware that this pole needs to be close to the building. It is all marked out where it will be installed if the Commissioners want to see it. The only item on this pole will be a small satellite dish. Superintendent Ward also confirmed that this monopole is nowhere near where temporary housing would potentially go, so there is not worry of interference there.

Public Input: Commissioner Thomas asked for any public input. There was none. Commissioner Nedeau introduced Michael Hatch, a resident from Meredith who was in attendance.

Jail Inspection: At 6:00 pm, the Commissioners recessed their meeting in order to perform their semi-annual inspection of the County Corrections Facility per RSA 30-B: 12. Commissioners concluded their tour at 7:00 pm and their meeting was reconvened.

Adjourn: With no further business to come before the Board, the meeting was adjourned by unanimous vote at 7:00 pm.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant